

La Cañada Flintridge Coordinating Council

Post Office Box 264 • La Cañada Flintridge, California 91012-0264

Dear Community Organization Leader:

The LCF Coordinating Council is a non-profit organization that serves as an activities coordinating body for the many local volunteer and service organizations within our community of La Cañada Flintridge. We are, once again, requesting your organization's continued participation as a member of the Council.

OUR PURPOSE

The activities of the Council are intended to assist local community organizations in planning dates for regular meetings, as well as special events. The Council also serves as a clearinghouse to the public for information regarding local organizations, including meeting place and time, and identification of the leadership of each of the local organizations.

YOUR MEMBERSHIP

Your annual membership fee of \$15 enables the Council to publish and distribute an Annual Directory of Community Organizations and Special Events that includes organizations' officers and regular meeting schedules. The Directory also includes a listing of the major events planned by your organization for the upcoming year.

In addition to the Directory, the Council provides the following activities and services for our community:

- Hosts School Board and City Council Candidate Forums.
- Presents the Annual Les Tupper Community Service Awards to deserving individuals, organizations, and businesses.
- Coordinates the "Community Calendar of Events" listing of your regular meetings and major events.

Your financial support will allow us to continue providing the above activities and services

Please mail your **\$15** check for your membership. Make your check payable to: **LCF Coordinating Council**. In addition, please provide us with a description of your organization by completing the LCFCC Organization Information Form. The membership check and Organization Information Form should be sent to the above address. We must receive your form by June 30th to be included in this year's printed Directory. The online database Directory will be updated weekly.

Your updated organizational information will be printed in the next Directory, which is scheduled for distribution in September to all member organizations. You will be sent a copy of the Directory when it is printed. Additional copies of the directory are available at City Hall and the La Cañada Chamber of Commerce office.

We thank you for your timely response and financial support.

Sincerely,

Martha Burns, Membership Chairman
1-818-952-5934
Email: marthaburns@mindspring.com

(Special note – please forward this information to your current organization leader.)

La Cañada Flintridge Coordinating Council ORGANIZATION INFORMATION FORM

P.O. Box 264, La Cañada, CA 91012-0264

The data on this form will be included in the next printing of our Directory of Community Organizations. It will reflect the activity period of September of this year to September of next year. If you are a renewal, please use this form or copy the entry in last year's directory and red-line the changes for this year. Use the space provided below, as appropriate, for a new listing of your major events. We thank you for returning this form and dues by June 30th. Deadline problems? Contact Martha Burns, LCFCC Membership Chairman at 1-818-952-9534 or email: marthaburns@mindspring.com.

Name of Organization: _____

Mailing Address: _____ Phone: _____

City: _____ CA Zip _____ Fax: _____

E-mail: _____

Webpage: www._____

Contact Person:

Name: _____ Title: _____

Address: _____ Phone: _____

City _____ CA Zip _____

E-mail: _____

Regular Meeting Date and Time: _____

Regular Meeting Location: _____

Services: (Briefly list the services your Organization provides)

Main Events:

Name of Event	Date	Duration	Start Time	End Time	Location
_____	- - -	_____	_____	_____	_____
_____	- - -	_____	_____	_____	_____
_____	- - -	_____	_____	_____	_____
_____	- - -	_____	_____	_____	_____
_____	- - -	_____	_____	_____	_____
_____	- - -	_____	_____	_____	_____
_____	- - -	_____	_____	_____	_____

*Please use reverse side for any additional information.
We reserve the right to edit information.*